

## **ARTICLE I NAME**

The name of the Society shall be: The North Dakota Society of Radiologic Technologists, hereinafter referred to as the NDSRT.

## **ARTICLE II PURPOSES AND DEFINITION**

### **Section 1 Purpose**

The purposes of the NDSRT shall be to advance the profession of radiation and imaging disciplines and specialties, to assist in establishing and maintaining high standards of education; to enhance the quality of patient care; and further the welfare and socioeconomics of Radiologic Technologists and medical imaging professionals. The NDSRT shall be nonsectarian and nondiscriminatory according to race, religion, gender, national origin, age, or disability.

### **Section 2 Definition**

Radiologic Technologists shall be the term used to define radiographer, nuclear medicine technologist, radiation therapist, and sonographer, and shall be used to describe the area of certification and licensure. Limited X-ray Machine Operator (LXMO) shall be used to define individuals who are not registered with The American Registry of Radiologic Technologists (ARRT) but have met the educational and didactic requirements set forth by the North Dakota Department of Health. Additional terms of description may be adopted by the NDSRT to define new areas of certification or licensure.

## **ARTICLE III MEMBERSHIP**

### **Section 1 Policy**

- A) The NDSRT shall be committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities of benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
- B) The name of the NDSRT or any of its Board of Directors or its staff, in their official capacities, shall not be used in connection with a corporate company for other than the regular functions of the NDSRT.

### **Section 2 Qualifications**

The members of the NDSRT shall be those persons who have shown an active interest in advancing the radiologic science profession. A candidate for membership shall submit the prescribed application properly completed, along with the required fee to the NDSRT Vice President. The candidate shall furnish any additional information as may be required. A qualified candidate shall be issued a certificate of membership.

### **Section 3 Categories**

The membership of the NDSRT shall consist of Active, Associate, Student, Life, Honorary and Limited X-ray Machine Operator.

- A) **Active** members are those registered with the American Registry of Radiologic Technologists (ARRT) or its equivalent, or holds an unrestricted license under state statutes. They shall have all rights, privileges, and obligations of membership including the right to vote, debate and hold office.
- B) **Associate** members are those individuals who are not registered with the American Registry of Radiologic Technologists (ARRT) or its equivalent or who are retired from the ARRT. They shall have all rights, privileges, and obligations of active members except the right to hold office.
- C) **Student** Members are those who are currently enrolled in a primary radiologic science program. Eligibility for student membership shall terminate upon initial certification or discontinuation of such education. They shall have all rights, privileges, and obligation of active members except the right to hold office.

- D) **Life** members shall be NDSRT voting members and who have rendered exceptional service to the NDSRT. Life members shall **be selected by a two-thirds vote of the NDSRT Board**. They shall pay no annual dues and have all the rights, privileges and obligations of active members. They may attend the annual NDSRT conference without paying conference registration fees.
- E) **Honorary** members shall be those persons the NDSRT chooses to honor, because of the support they have shown in the activities and aims of the NDSRT. Honorary members shall be chosen by a two-thirds vote of the Board of Directors. They shall pay no dues and have all rights, privileges and obligations of active members except the right to **vote or** hold office.
- F) **Limited X-ray Machine Operators** are those individuals who are not registered technologists with the American Registry of Radiologic Technologists (ARRT) or its equivalent but have completed the educational and clinical requirements set forth by the North Dakota Department of Health Rules and Regulations. They shall have all rights, privileges and obligations of active members except the right to vote or hold office.

#### **Section 4 Membership Dues and Fees**

- A) The application fee for active, associate, limited scope and student members shall be ~~uniform and of such an~~ amount as is required by the NDSRT. The application fee shall be determined by a unanimous vote of the Board of Directors. The application fee for student members shall be waived.
- B) Dues of all members, established by the Board of Directors, require adoption by a two-thirds (2/3) vote of the voting members present at an NDSRT business meeting. Notice of such vote shall be given to the membership at least fifteen (15) days in advance of the vote.
- C) Dues shall be paid annually within thirty (30) days of their expiration.
- D) Member rights, privileges, and obligations shall be terminated if membership dues are not current.

#### **Section 5 Resignation**

Any member shall have the right to resign from membership, providing all dues and other indebtedness to the NDSRT has been paid. This requires a written communication to all NDSRT Board members.

#### **Section 6 Suspension and Expulsion**

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the NDSRT or any other conduct prejudicial to the interests of the NDSRT.

- A) If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.
- B) A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C) The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered
- D) The member shall have the opportunity to appear in person before the Board of Directors and be represented by counsel to present any defense to such charges before action is taken.
- E) Suspension or expulsion shall be approved by a two-thirds (2/3) vote of the Board of Directors.

#### **Section 7 Reinstatement**

A member who has resigned or whose membership has been deleted from the NDSRT for other reasons may be reinstated only after filling a new application and paying the fees ~~and~~ as a new member.

### **ARTICLE IV OFFICERS**

The officers of the NDSRT shall be: President, Vice-President, President-elect, Secretary, Treasurer, and such additional officers as recommended by the Board of Directors, and ratified by the membership.

#### **Section 1 Qualification**

All officers shall be active members in the NDSRT and voting members in the American Society of Radiologic Technologists.

## Section 2 Eligibility

An officer who meets eligibility requirements at the time of assuming office shall be permitted to complete the term, even though employment status changes.

## Section 3 Election

### A) Nominations

1. The NDSRT Vice President shall accept nominations for elections of members to the Board of Directors.

2. The current Board of Directors shall satisfy itself that all candidates have the proper credentials and are willing to serve if elected.

Nominations shall also be accepted from the floor during an annual business meeting.

### B) Balloting

The Vice-President, President-elect, Secretary, Treasurer or any other officers shall be elected by majority ballot of the voting members present at an annual business meeting. When there is one candidate for office, the election may be by voice vote.

## Section 4 Terms

A) The **Vice-President** shall serve for a term of one (1) year.

B) The **President-elect** shall serve for a term of one (1) year as President-elect, one (1) year as President, one (1) year as Intermediate Board Member, and one (1) year as Chairperson of the Board.

C) The **Secretary and Treasurer** shall serve two (2) year terms. The Secretary and Treasurer shall be elected in alternate years.

D) All officers shall surrender to their successors all records and properties belonging to the NDSRT.

E) All officers, except the Intermediate Board Member, President, and President-elect, may be re-elected.

F) All officers shall serve until their successors have been appointed or elected.

G) The newly elected officers shall be installed into office under the direction of the Board of Directors.

## Section 5 Duties

A) **Chairperson of the Board:** The Chairperson of the Board shall serve as an advisor to the Intermediate Board member and the President.

B) **Intermediate Board Member:** The Intermediate Board Member shall mentor the President and accept any assigned duties which the President may request.

C) **President:** The President shall preside at all meetings of the NDSRT and perform all duties consistent with the office, shall be ex-officio members of all committees, and shall appoint committees unless otherwise provided in the Bylaws. The President shall serve as a delegate to the ASRT House of Delegates.

D) **President-elect:** The President-elect shall become familiar with all activities of the NDSRT and shall make all preparations necessary for elevation to the office of President. The President –elect shall accept assigned duties which the President may request.

E) **Vice President:** The Vice-President shall perform all duties consistent with the office and shall become acquainted with all duties of the President. In the absence of the President, the Vice-President shall assume the duties of President.

F) **Secretary:** The Secretary shall keep an accurate and permanent record of the membership, conduct correspondence, and perform all duties that usually and customarily pertain to the office of Secretary. The written minutes of the Secretary shall be the official record of the NDSRT.

G) **Treasurer:** The Treasurer shall receive and keep funds of the NDSRT and pay out the same only upon order of the Board of Directors. At the time of the annual meeting, the Treasurer shall make a full financial report which shall be incorporated with the minutes..

## Section 6 Vacancies

A) A vacancy in the office of Vice President, Treasurer, Secretary, Intermediate Board Member, or Chairperson of the Board shall be filled by appointment agreed upon by **two-thirds (2/3)** of the remaining members of the Board of Directors to fill the unexpired term.

B) A vacancy in the office of President shall be filled by the Vice President.

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- C) A vacancy in the office of President-elect shall remain vacant until the next annual meeting, when a President and President-elect shall be elected in the manner provided in the NDSRT's bylaws.
- D) In the absence or inability of the President or Vice President to act, the ~~Board of Directors Chairman~~ Chairperson shall call the meeting to order and preside until a temporary ~~Chair man~~ President can be elected.

#### **Section 7 Censure, Reprimand and Removal of Officers**

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the NDSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A) If the Board of Directors deems the charges to be sufficient, the person charged shall be advised in writing of the charges.
- B) A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least (20) days before final action is taken.
- C) The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D) The officer shall have the opportunity to appear in person before the Board of Directors and be represented by counsel to present any defense to such charges before action is taken.
- E) Censure, reprimand or removal shall be two-thirds (2/3) vote of the remaining membership of the Board of Directors.

### **ARTICLE V BOARD OF DIRECTORS**

#### **Section 1 Composition**

The Board of Directors shall consist of the elected officers: Chairperson of the Board, Intermediate Board Member, President, President-elect, Vice President, Treasurer, and Secretary.

#### **Section 2 Appointed Board Member**

On an annual basis a program director or clinical instructor from an accredited radiologic science program in a primary discipline may be selected by all concerned program directors to serve a one (1) year term on the Board of Directors as a voting member.

#### **Section 3 Qualifications**

Members of the Board of Directors shall be active members of the NDSRT and voting members of the ASRT.

#### **Section 4 Responsibilities**

The Board of Directors shall:

- A) Be vested with the responsibility of the management of the business of the NDSRT.
- B) Provide for the audit of the books and accounts of the NDSRT.
- C) Control all funds and / or properties of the NDSRT.
- D) Change the date or location of the annual meeting if found advisable, and in the case of state or national emergency, to cancel the annual meeting.
- E) Employ such personnel as may be necessary to conduct the business of the NDSRT.
- F) Act on behalf of the NDSRT.
- G) Fill officer vacancies.

#### **Section 5 Vacancy**

A vacancy in the Board of Directors, except for President or President-Elect, shall be filled by an appointment agreed upon by a two-thirds (2/3) vote of the remaining members of the Board of Directors to complete the unexpired term.

### **Section 6 Meetings**

- A) The Board of Directors shall hold five (5) meetings each year
- B) The President, or a majority of the members of the Board of Directors, upon request to the Chairman of the Board, may call a special meeting, provided a fifteen (15) day notice to all Board members is given.

### **Section 7 Quorum**

A majority of the Board of Directors' members including two (2) officers shall constitute a quorum for all meetings.

### **Section 8 Censure, Reprimand and Removal**

Any board member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the NDSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A) If the Board of Directors deems the charges to sufficient, the person charged shall be advised, in writing, of the charges
- B) A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C) The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D) The Board member shall have the opportunity to appear in person before the Board of Directors and be represented by counsel to present any defense to such charges before action is taken.
- E) Censure, reprimand or removal shall be two-thirds (2/3) vote of the remaining membership of the Board of Directors.

## **ARTICLE VI NDSRT DELEGATES TO THE ASRT HOUSE OF DELEGATES**

### **Section 1: Delegates**

- A) The two NDSRT delegates shall be the President and Intermediate Board Member.
- B) The NDSRT shall submit to ASRT the names of the NDSRT delegates and alternate delegate by the first business day of April, or the NDSRT delegate positions shall remain open until after the ASRT House of Delegates' meeting.
- C) The NDSRT has the power to remove delegates or assign substitute delegates as needed..

### **Section 2: Qualifications**

- A) A delegate shall show proof of continuing education.
- B) A delegate shall be an active member in good standing of the ASRT and NDSRT for two (2) years immediately preceding nomination.
- C) A delegate shall have served on the Board of Directors or as a committee member in the NDSRT.
- D) A delegate shall practice in the radiologic science profession or health care.
- E) A delegate may serve concurrently ~~of~~ on the board of any national radiologic science certification or national accreditation agency.
- F) A delegate shall have the time and availability for necessary travel to represent the ASRT.

### **Section 3: Responsibilities**

- A) A delegate shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B) A delegate shall respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C) A delegate shall disseminate information to the NDSRT and the Board of Directors.
- D) A delegate shall ascertain the responsibilities of serving as a delegate through the ASRT web site.

### **Section 4: Term**

A delegate may serve a term of two (2) years, unless a designated delegate is unable to attend the ASRT House of Delegates meeting.

#### **Section 5: Absence**

An absence exists when an appointed NDSRT delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the NDSRT delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

#### **Section 6: Vacancies**

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

#### **Section 7: Censure, Reprimand and Removal of NDSRT Delegate**

Any NDSRT delegate may be censured, reprimanded, or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the NDSRT. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A) If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B) A statement of the Charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C) The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D) The delegate shall have the opportunity to appear in person before the Board of Directors and be represented by counsel to present any defense to such charges before action is taken.
- E) Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

### **ARTICLE VII MEETINGS**

#### **Section 1 Annual Meeting**

- A) The NDSRT shall hold an annual meeting each year for the purpose of installing officers, receiving reports, amending bylaws, conducting such other business as may arise and for presenting educational programs.
- B) The site of annual meeting shall be decided by majority vote of the voting members present during an annual business session.

#### **Section 2 Special Meetings**

Special meetings of the NDSRT may be called at such time and place as designated by the Board of Directors. A majority of the Board of Directors shall constitute sufficient authority. Members shall be notified at least fifteen (15) days in ~~advance~~ advance of such meeting, together with a statement of the business to be transacted.

#### **Section 3 Quorum**

A quorum of an annual meeting or a special meeting shall consist of twenty-five percent (25%) of the voting members registered at the meeting including not less than two (2) Board members.

### **ARTICLE VIII COMMITTEES**

- A) The Board of Directors shall establish committees as deemed necessary to aid the NDSRT in carrying on its activities; such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.
- B) The President shall appoint the members of the committees unless in conflict with other sections of the bylaws.
- C) A vacancy in any committee shall be filled by appointment by the President.

**ARTICLE IX PARLIMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the NDSRT in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

**ARTICLE XI AMENDMENTS**

These bylaws may be amended, revised, or repealed at any annual meeting business meeting by two-thirds (2/3) vote of the members voting provided such proposed amendment has been given to the members fifteen (15) days prior to time of voting. Amendments shall be effective at the conclusion of the business meeting unless otherwise specified.

**ARTICLE XI PUBLICATION**

The official web site for the NDSRT shall be [www.ndsrt.org](http://www.ndsrt.org) and will be available to the membership and public.

**ARTICLE XII IDENMIFICATION**

Every Board member, employee, appointed position, or delegate of the NDSRT shall be indemnified by the NDSRT against all expenses and liabilities including attorney's fees, in connection with any threatened pending, or completed proceeding in which the above-named individual is involved by reason of his being or having been an officer, director, employee, or delegate of the NDSRT if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interest of the NDSRT. In no event shall indemnification be paid to or on behalf of any above named individual going beyond or acting beyond the powers granted by authority of the organization or bylaws. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other right to which officer, director, employee, or delegate may be entitled.

**ARTICLE XIII DISSOLUTION**

In the event of dissolution or final liquidation of the NDSRT, all of its assets remaining after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporation, foundations, or other organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the NDSRT; as shall be designated by the Board of Directors.